

**TRUST QUESTIONNAIRE**

TRUST NAME: ..... FINANCIAL YEAR ENDED: .....

**Note:** Please complete this questionnaire with regard to your trust. The information required is in addition to any included in a rental, business and/or a farming questionnaire.

<p>1. During the year, has there been any change in Trustees If yes, please supply details of the new Trustee.  .....</p>	<p>Yes / No</p>
<p>2. During the year, has there been any gifting to the Trust If yes, please supply copy of the gifting statement sent to the IRD and any other legal documentation relating to the gifting, e.g. The Deed of Reduction of Debt</p>	<p>Yes / No</p>
<p>3. During the year, has the trust made any distributions to any of the beneficiaries If yes, please supply full details including the name of the beneficiary and the amount distributed.</p>	<p>Yes / No</p>
<p>4. During the year, have there been any advances to or from the settlor(s)  If yes, please supply full details, and include a copy of any Deed of Debt or a copy of the Deed for the Reduction of Debt.</p>	<p>Yes / No</p>
<p>5. Has the Trust purchased or sold assets during the year.  If yes – either, ensure details are included on the appropriate questionnaire <b>or</b> list the details below</p> <p>Assets Purchased:</p> <p>.....\$..... .....\$.....</p> <p>Assets Sold:</p> <p>.....\$..... .....\$.....</p>	<p>Yes / No</p>
<p>6. Loans – Please provide details of loan balances at balance date. For any new loan please supply details of when the loan was drawn and for what purpose.</p>	
<p>7. During the year, have there been any amendments to the Trust Deed?</p>	<p>Yes / No</p>

8. Any other information you consider relevant:

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9. Please provide the bank account name and number that should there be a refund you would like it to be deposited into:

Bank account number.....

Bank account name.....

10. Would you like a meeting to discuss your accounts or tax returns?

Yes / No

11. Final Accounts – Preferred delivery method: Email Post

12. **Instructions / Authorisation for BTA Ltd**

I instruct BTA Ltd to prepare my taxation return. I undertake to supply all information necessary for this engagement and to be responsible for the accuracy and completeness of such information. Your services are not intended to and accordingly will not result in the expression by you of an opinion on the tax return summary or related schedules insofar as third parties are concerned.

**Authorisation to obtain information subject to the Privacy Act**

I authorise BTA Ltd to communicate with the appropriate bankers, solicitors, finance companies and other persons or organisations to obtain such further information as is required to carry out the above engagement.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Please sign here)